

**NOTIFICATION FOR**  
**ENGAGEMENT OF SERVICE PROVIDER(S) FOR AMC OF APUIAML'S**  
**TWO PRINTERS FOR A PERIOD OF 1 YEAR**

Andhra Pradesh Urban Infrastructure Asset Management Limited (APUIAML) intends to engage service provider(s) for undertaking Annual Maintenance Contract (AMC) for its two Printers (Canon Copier IR C3326 ), installed two locations:

- APUIAML Head Office, Vijayawada
- APUIAML Transit House, Visakhapatnam

Service Providers (Vendor) need to submit their quote in the following format:

<b>Rate per copy to be charged by Vendor</b>	
<b>Per copy</b>	<b>Per copy (Rs.)</b>
A4 Colour	
A3 Colour	
A4 B&W	
A3 B&W	

**General Terms & Conditions:**

a) In the above Rates, Vendor would be responsible for:

- Photocopier maintenance issues, like spare parts and consumables
- Toners to be provided on time and also one extra toner set need to be placed at APUIAML HO, Vijayawada and Visakhapatnam (Transit House) at all the time
- No lock in period for this AMC, from either side
- Photo Copier related all technical services
- **Address :** where Printer is installed at:

**APUIAML Head Office (HO)**

**Andhra Pradesh Urban Infrastructure Asset Management Limited**

11-2-15/1, Archana House, First Floor, Wilderness Drive, Daspalla Hills,  
Visakhapatnam - 530003

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**APUIAML Transit House, Visakhapatnam**

**Andhra Pradesh Urban Infrastructure Asset Management Limited**

4th Floor,NTR Administrative Block,Pandit Nehru Bus Station,Vijayawada-520013

b) Notice period: by either party (APUIAML and Successful Bidder) can submit the termination notice with a prior one month notice in writing without assigning any reason for termination

c) No hidden charges will be charged apart from the cost will be mentioned in the quote

d) APUIAML will make monthly payment through RTGS / Cheque against the Invoice annexed with log report and will raise monthly Invoice on:

**Andhra Pradesh Urban Infrastructure Asset Management Limited**

4th Floor, NTR Administrative Block, Pandit Nehru Bus Station

Vijayawada - 520 013

GST No.: 37AAOCA6442P1ZY

Please submit your bid (on or before **3 pm of January 13, 2026**) in a sealed envelope at the address given below or by way of mail to [deepika.nandini@apurban.in](mailto:deepika.nandini@apurban.in)

Administration Department  
Andhra Pradesh Urban Infrastructure Asset Management Limited  
4th Floor, NTR Administrative Block, Pandit Nehru Bus Station  
Vijayawada - 520 013

**For any clarification on the, may please be contact to Mrs. Deepika Nandini (M: 9959729922)**

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**-: DISCLAIMER :-**

The final decision to award contract shall always reside with APUIAML. APUIAML Management keeps the full right:

- (a) to take all decision in respect of the Bidding Process for selection of the Supplier(s)
- (b) Not to disclose with anyone the reasons for rejection/ selection of any quote(s)

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